



Dingwall Amateur Swimming Club

Minutes of the Annual General Meeting
held in Dingwall Academy Meeting Room
on 24 September 2019 at 7.00pm

Attendees: Nicola Mitchell (Chair), Andrew Clark (Head Coach), Melissa MacLennan (Treasurer), Kavitha Wilson (Secretary), Rhona Morrison (Membership Secretary), Gordon Lyall (Management Committee), Julie Duff (Parent), Laura Roberts (Parent), Keith Wilson (Parent), Gina Cook (Parent), Simon Cook (Parent), Claire MacGruer (Parent), Jennifer MacDonald (Parent), Jenny Renaud (Parent), Carlan Connon (Parent), Brandon Fenwick (Club Captain) and Kirsty Johnston (Club Captain)

Apologies: Neil Robinson (Management Committee), Pauline Jezewski (Parent), Laura MacAllister (Parent), Paula Barlow (Parent), Debbie Thomson (Parent) and Irene MacDonald (Parent).

Item	Discussion	Action
1	Nicola and Andrew welcomed everyone to the meeting.	
2	Apologies were received and noted above. Please notify a Committee member or Andrew if your name has been missed from the Apologies or Attendee list.	
3	Approval of Minutes of Previous AGM and Matters Arising The minutes of the previous AGM were approved with no matters arising.	
4	Chair's Report Nicola read her report to everyone in attendance and the full transcript can be found at the bottom of this document.	Nicola
5	Head Coach's Report Andrew read his report to everyone in attendance and the full transcript can be found at the bottom of this document. Andrew thanked Lewis Mosey-Lyall and Blythe Wilson for their work as Club Captain's over the past year and welcomed the new Club Captains for 2019-20, Brandon Fenwick and Kirsty Johnston to the meeting.	Andrew
6	Treasurer's Report Melissa explained that the bank balance and income/expenditure is accurate to June 30. There are some discrepancies due to competition refunds. Some parents asked that their refunds be put towards other competitions and not refunded fully to the swimmers/parents. So there is a slight discrepancy there but nothing of concern. Andrew suggested that in the future that parents be asked to pay for meet entries in cash and then the Club pays the entries from the Club account. That way if there are	

	<p>any refunds to be made parents can be given cash back immediately while the Club banks the rest.</p> <p>Melissa asked Andrew if he could confirm a deposit he made of Sponsored Swim money and other income, however Andrew said that he was unsure but will look at his documents to see if he can find what the exact split of the deposit was.</p> <p>Melissa also said that the hire of Alness Pool has helped due to less pool time as we currently expend £800-1000 plus per month for bookings in Dingwall Leisure Centre.</p> <p>Overall Melissa said that the bank balance is healthy.</p> <p>Andrew asked if Melissa could confirm to him if there are any discrepancies with members paying the correct monthly fees. Parents are reminded to check their monthly fees and amend if inaccurate – parents can contact Andrew to confirm what monthly fees they should be paying.</p> <p>Melissa also urged parents to ensure that they are using references when making payments as it makes it easier for her to trace money back for purchase of kit or competition entry etc.</p>	<p>Melissa and Andrew (Steph Innes elected as Treasurer – see Election of Office Bearers)</p>
7	<p>Election of Management Committee Members</p> <p>Andrew proposed that Nicola Mitchell be elected as the Club President, this was seconded by Rhona.</p> <p>Nicola proposed that Rhona Morrison be elected as Club Membership Secretary, this was seconded by Laura.</p> <p>Andrew proposed that Julie Duff be elected as Events Co-Ordinator, this was seconded by Nicola.</p> <p>Melissa informed the meeting that she wished to resign as Treasurer but that she was happy to stay on as a Management Committee Member. Andrew said that Stephanie Innes had put her name forward to be considered for the position of Treasurer. This change was proposed by Nicola and seconded by Gordy.</p> <p>Kavitha suggested that someone else may wish to take over as Secretary but there were no proposals so she agreed to continue until someone else put their name forward. Andrew proposed that Kavitha continue as Secretary and this was seconded by Julie. It was agreed that an email would be sent out to see if anyone else wished to take over the position of Secretary from Kavitha as she would be willing to step down if someone else wanted to take over.</p> <p>Irene MacDonald has expressed an interest in joining the Committee and this was appointment was proposed by Andrew and seconded by Melissa.</p> <p>Rhona proposed that Melissa be elected as Committee Member, this was seconded by Andrew.</p> <p>Neil Robinson sent an email resigning as a Committee Member.</p>	<p>Andrew</p>

8	<p>Other Relevant Business</p> <p>Club Party</p> <p>The Club party is being held on Friday 15th November from 7pm to 10pm. There will be no alcohol at the party this time as it caused a few small issues the last time. There will also be no DJ as the DJ at the last party seemed to be more appropriate for an older audience. It was suggested that someone sort out a Spotify playlist and get the older swimmers involved with the music. Brandon and Kirsty will work on this and liaise with Andrew.</p> <p>It was suggested that there be more games this year to include children who are not currently in the Club, such as siblings and relatives as the party we had before only consisted of games for parents and Club swimmers.</p> <p>It was suggested that there be a buffet with everyone bringing something. Julie will make a list of party food and it will be sent out to everyone to add their names next to the item they wish to bring. Andrew said that Julie did such an amazing job organising the last party the Club should appoint her as Events Coordinator. This was agreed by all, proposed by Andrew and seconded by Nicola.</p> <p>Rhona suggested that the entry ticket be used as a raffle ticket as well but Melissa said that the raffle made lots of money last year so it would be a shame to not sell raffle tickets this year. It was agreed that the cost would be £2.50 per ticket and everyone would need to pay for a ticket, including swimmers.</p> <p>There will be awards again at the party as well as the trophies and shields. Andrew said that he liked the fact that everyone received a certificate as it meant that no-one was left out. Andrew suggested that as well as improvement with times, another award could be for attendance but Gordon asked whether this would be a good idea as it is unfair as the training has been in Alness so some swimmers have not been able to attend. It was agreed to not give an award for attendance.</p> <p>Training Location</p> <p>Andrew and Nicola would like to do another site visit of the Alness pool to see how it is getting on and if it is on schedule to be ready by March 2020. Andrew said that he knows that the times haven't been great whilst training has been in Alness but that is because we have been limited with times as the timetable was already set but Andrew stressed that if the Club were to be successful in gaining additional pool time in the new Alness Pool it would not be at such late times and also stated that not all training will be moved to Alness. The new Alness Pool simply provides the Club the opportunity to expand on it's existing training and any changes will be made after discussions with the Club members and Committee. He is unsure when the Dingwall pool will reopen but will keep everyone informed when he gets any information.</p>	<p>Julie Andrew Nicola Brandon Kirsty</p> <p>Andrew</p>
	<p>Date and Time of Next Meeting</p> <p>To be confirmed!</p>	<p>Kavitha</p>

Chair's Report AGM 2019

Evening and welcome to our AGM this year, thank you all for taking time out and coming along tonight.

So to start with I'd like to say thank you to Andrew and Laura for convincing me that I can do a report and I can speak in front of people, who'd have thought I would have been a little shy to do a public speech.

Anyway, here we go. My first year as Chair and what a year! I'd like to begin by saying a massive thank you to all the coaches for their hard work and commitment to the club, in particular Andrew who works so hard behind the scenes getting everything just right.

We've had so many competitions and lots of amazing PB's and medals for our kids. It's been a great year. I think my highlight has to be Dyce Mini Meet in March. I do love a weekend away and especially when it involves getting to watch my child do what she loves most. Such a great well organised event, which ran extremely smoothly, unlike another one that we will never be mentioning again. All our competitors had a great time and put in 100% effort as always at all events.

I know this last month or so has been a particularly difficult time the Dingwall Pool being closed for maintenance work. I would just like to say a big thank you to Kensa Robertson (Alness pool Manager) and the rest of the staff at Alness for helping us out and keeping our club going because without them there would have been no training, no summer camp and no club champs and I for one loved the change of venue this year. Club Champs is always a huge date in the calendar, and I love it.

Head Coach's Report AGM 2019

Firstly, I want to extend a warm welcome to all our new members and their families to the team. I hope you have enjoyed your first few months in the Club.

I would also like to offer my personal and sincere thanks to all swimmers, parents and committee members for all for your hard work and effort. There's no denying we have incredible team spirit at Dingwall ASC. Special thanks to the Committee who have together and shown great patience and support to this Club. A fact that sometimes is often forgotten and underappreciated. To the Chair and Vice Chair, Nicola and Steph, I would like to thank them for their invaluable assistance, hard work and commitment they have shown to the Club and the support they afford the coaches on a daily basis.

I'd also like to extend my profound thanks to Blythe Wilson and Lewis Lyall who served as Club Captain's last year and have shown incredible leadership qualities. I would like to congratulate our newest Club Captains elected to lead us into the 2019-2020 Season, Kirsty Johnston and Brandon Fenwick. Both of whom were nominated for their positive, upbeat attitude to training and unwavering commitment to the Club. In recent months they have been an immense help with assisting us poolside coaching our young, up and coming athletes.

We have welcomed 7 new members to the Club since January (with more to join sometime in October/November) and our current membership sits at about 65 swimmers. I am still extremely happy with how our Squads system works and how all swimmers are developing and progressing, particularly B Squad. This year has been extremely busy for the Club having attended 5 meets with at least 2 more to go. I've thoroughly enjoyed watching swimmers put all their training into practice at some high-level competitions.

My favourite of these meets was the Dyce Mini Meet we attended in March, it was a fantastic opportunity for our younger athletes to get a taste of competition, which they all thoroughly enjoyed. Another fantastic competition (and one which I am targeting for 2020) was the Ythan Meet, it was organised and run with incredible efficiency and was of a much higher calibre than any other meets we have attended in the past.

Both the Dyce Mini Meet and Ythan Meet will be target meets for me moving forward. Despite all the competitive success we have had, I am still utterly convinced that this Club has so much more untapped potential and I firmly believe that if we continue on this path we will become an incredible team and go on to achieve great things.

This year has not been without its challenges. Particularly the closure of Dingwall Swimming Pool for such a prolonged period of time. I am extremely grateful to the support that all swimmers and parents have shown in relocating training to Alness Swimming Pool during this time. The Club recently submitted a note of interest to the Manager at Alness Swimming Pool to request pool time in the new, top of the range facility, due to open in Spring 2020. This is an incredible opportunity for our Club to continue to grow and develop and will allow our athletes, of all levels, abilities and squads, to train in a fantastic new state-of-the-art pool. If successful in gaining pool time in the new facility the Club will be able to host large competitions and will also be provided with new opportunities for athlete recruitment from the Alness/Invergordon/Tain area.

Goals for 2019-2020

1. Increase and maintain membership numbers in the region of 80-85 swimmers.
2. Gain access to the new facility in Alness (opening 2020)
3. Achieve SwiMark and SwiMark Plus Accreditation.
4. Organise a long course training opportunity for A and B Squads (either individually or together)
5. Introduce one hour of land training to A or B Squad (either individually or together)
6. Re-organise the coaching structure of the Club (i.e. if we are successful in gaining additional pool time in Alness we may require an additional coach or reshuffling current coaches.)
7. Increase our presence at meets/competitions locally and further afield, particularly A/B Squad.

Finally, I have had the pleasure of coaching this Club for 6 years now (it has been the quickest 6 years of my life). I am constantly blown away by the massive steps forward this Club and it's swimmers continue to take and the boundless enthusiasm of all our athletes. Coaching at Dingwall ASC continues to be the most rewarding and uplifting aspect of my personal and professional career and I am extremely excited to see where the Club and it's members go in the months and years ahead.