



Dingwall Amateur Swimming Club

Minutes of Committee Meeting held on 26th June 2017

Attendees: James McPake (Chair), Melissa Maclennan (Treasurer), Gordon Lyall (Management Committee), Andrew Clark (Head Coach), Anne Wood (Secretary), Jordan MacDonald (Coach) Trevor Innes (Parent), Neil Robinson (Management Committee)

Apologies: Dawn Chisholm (Parent), Emily Finlayson (Coach), Grace Tonner (Coach), Rhona Morrison (Membership Secretary), Nicola Mitchell (Parent)

Item	Discussion	Action
1	James welcomed everyone to the meeting.	
2	Apologies were received and noted above. Please notify a committee member or Andrew if your name has been missed from the Apologies or Attendee list.	
3	<p>Affiliation and Fees</p> <p>Melissa had gone to the bank for a statement but unfortunately they had only given her details up to 7th June! We had hoped for an up to date picture on the Fees position. Melissa will go back to the bank and ask for another statement and meet with Andrew to see exactly where we are on this. Melissa was able to say that there were quite a few who had now updated their standing order and Andrew had received the affiliation fee in cash for a couple of members.</p> <p>Andrew talked about the affiliation procedure and the process of uploading all swimmers details on to the website. This must be done before we can finalise the affiliation process. At the last meeting there was a question raised on the Data Protection aspect of uploading members details. Andrew has been in contact with Colleen Blair regarding this but has had no feedback as yet.</p> <p>Andrew would hope that we will be ready to complete the process and become affiliated the first week after the schools are back. At this point, members who have not paid affiliation fees and been uploaded onto the system will no longer be able to swim with the club.</p> <p>Melissa suggested that we use Dropbox for sharing files which members agreed was an easy way to share information.</p>	<p>Melissa will obtain statement</p> <p>Andrew will liase with Colleen</p> <p>Andrew will share</p>
4	Summer Camp	

	<p>Andrew told the meeting that Alex Matheson from Fuel 10K has agreed to come along on one of the days to talk about nutrition in the classroom part of the day. He will bring along samples for members to try.</p> <p>Andrew has spoken to Sarah McFee who is willing to deliver some land training on one of the days. She is going to check her diary and confirm with Andrew.</p> <p>At the moment there are only 6 signed up for the A/B Camp – 8 signed up for the C Squad camp and 7 signed up for the Development Squad camp but it is hoped there will be more take up closer to the time.</p> <p>Andrew showed the committee the proposed design for a gym bag which everyone agreed looked great. He is in the process of looking as caps (possibly white for a change?) and water bottles for all attending.</p>	<p>Ongoing</p> <p>Andrew to progress</p>
5	<p>Club Championships</p> <p>A date was discussed and Saturday 23rd September was agreed to be the most suitable. Time will be 12 noon to 4pm.</p> <p>A raffle on the day was discussed and agreed to be a good idea for fund raising.</p> <p>Andrew will order medals once he has worked out what is required.</p> <p>It was proposed to have a 'Mini Club Champs' for the Development Squad on the last training day of the year so that they have something to look forward to. Andrew will see if the pool would be available for 2 hours.</p>	<p>Ongoing</p>
6	<p>Andrew mentioned that an A squad swimmer has asked if she may attend a C squad training night as Sunday does not suit. This was discussed at length and it was agreed to offer her pool time with B squad on a Friday in Alness as an option but that she must still pay £24.00. Andrew will get back to the parent with this information.</p> <p>Trials – Andrew is currently trialling swimmers and will be until the end of the Summer holidays.</p>	<p>Andrew to communicate</p>
7	<p>Date and Time of Next Meeting</p> <p>Monday 23rd August 2017 – Dingwall Academy Meeting Room 7.00pm</p>	<p>Andrew to book room</p>