



# Dingwall Amateur Swimming Club

## Minutes of Committee Meeting held on 24<sup>th</sup> January 2018

**Attendees:** James McPake (Chair), Melissa Maclennan (Treasurer), Neil Robinson (Management Committee), Gordon Lyall (Management Committee), Andrew Clark (Head Coach), Anne Wood (Secretary), Jordan MacDonald (Coach), Nicola Mitchell (parent)

**Apologies:** Rhona Morrison (Membership Secretary), Trevor Innes and Rachel Thomson

Item	Discussion	Action
1	James and Andrew welcomed everyone to the meeting.	
2	<b>Apologies</b> were received and noted above. Please notify a committee member or Andrew if your name has been missed from the Apologies or Attendee list.	
3	<b>Ullapool Gala 24<sup>th</sup> March</b>  This meet has been arranged for under 12's. Andrew has a list of swimmers to invite – a mixed group of experienced and inexperienced. Transport was discussed and it was felt that parents would want to attend with younger children so cars would be the best option. Club Captains will be invited to go along to assist. Start time is 11am and finish at 4pm. This includes warm up and a break. There will be no diving as the pool in Ullapool is shallow at both ends and deep in the middle. Ullapool are a smaller club but their level is similar and they have also recently affiliated.	<b>Andrew preparing</b>
4	<b>Coaching &amp; Staff Updates</b>  Emily Finlayson has expressed an interest in coming back to coach as her work commitments are changing and she will have more time available. Andrew also proposed that we take Erin Robinson on full time which the committee agreed was a positive step.  Andrew also mentioned that any A Squad member was more than welcome to assist with coaching at any time.	<b>Ongoing</b>

5	<p><b>Timekeepers Course</b></p> <p>Andrew has received an email from Helen Guy who delivers the course. The dates proposed were Tuesday 13<sup>th</sup> March, Thursday 15<sup>th</sup> March and Tuesday 20<sup>th</sup> March. Anyone taking part must be affiliated. She can take up to 10 people and the cost is £25 per person and takes 2 hours. Andrew suggested that the committee members who are affiliated go through it first and then we push for others – perhaps parents with younger swimmers. As anyone over 14 can take part, it was also suggested that the Club Captains and some of the A squad could attend.</p>	<p><b>Ongoing Andrew</b></p>
6	<p><b>Fundraising</b></p> <p>Various ideas were put forward but a Sponsored Swim of some description was felt to be a good bet. The possibility of the blue tokens at Tesco was suggested and Andrew will explore this. Gordon suggested the co-op membership card scheme and he will find out about this. We really need to raise funds as our outgoings are higher than our incomings. This is due to the fall in numbers over the last 2 years. We have a stronger club now but lower numbers means lower income. Melissa is going to see about access to online banking so that she is able to get a more up to date picture of the account.</p>	<p><b>Committee to explore options</b></p>
7	<p><b>Club Awards Evening</b></p> <p>Andrew wanted to put this idea forward early in the year so that we have time to think about it. He feels that an awards evening would be a great social event for the club and a nicer all round way to present trophies. Everyone agreed that this was a great idea and the swimmers would all love it.</p> <p>Trophies were also discussed and Andrew will draw up a list of what we require as a few people have offered to donate a cup or Quaich.</p>	<p><b>In Planning Andrew</b></p>
8	<p><b>SASA Fees</b></p> <p>These need to be paid by the club by the end of March. It was therefore felt that we should push to have members fees in the bank by the end of February so that funds were available for that time. The only late ones accepted would be new starts after the February trials, but they would be asked to pay right away.</p> <p>If members do not pay their SASA fees, they will not be insured and will therefore not be able to swim with the club until they do.</p> <p><b>Please Pay into A/c No 00257290 Sort Code 80 06 35 and use your childs name as the reference. Please also email <a href="mailto:dingwall_asc@outlook.com">dingwall_asc@outlook.com</a> to advise of payment so that a record can be kept by Melissa.</b></p>	<p><b>Melissa to oversee</b></p>

9	<p><b>A Squad Code of Conduct</b></p> <p>Andrew has asked the Club Captains to draw up an agreement specific to A Squad to highlight what they would expect from an A squad member. He has asked for this to be completed by Easter.</p> <p>He feels that Club Captains should be given a little more responsibility and input and this was agreed.</p>	
	<p><b>Date and Time of Next Meeting</b></p> <p><b>Wednesday 7<sup>th</sup> March at 7pm in the meeting room.</b></p>	<p><b>Andrew will book</b></p>