



Dingwall Amateur Swimming Club

Minutes of Committee Meeting held on 1 November 2017

Attendees: James McPake (Chair), Neil Robinson (Management Committee), Gordon Lyall (Management Committee), Andrew Clark (Head Coach), Anne Wood (Secretary), Rhona Morrison (Membership Secretary), Jordan MacDonald (Coach) & Chrissie Wood (Club Captain).

Apologies: Melissa Maclennan (Treasurer), Emily Finlayson (Coach), Grace Tonner (Coach), and Rachel Thomson (Coach).

Item	Discussion	Action
1	James and Andrew welcomed everyone to the meeting.	
2	Apologies were received and noted above. Please notify a committee member or Andrew if your name has been missed from the Apologies or Attendee list.	
3	<p>Development Squad Club Championships</p> <p>To be held on 23rd November. Andrew has requested that parents help out – he has so far only had 3 responses. The committee agreed that the younger squad's parents need to be involved in the Championships. This is a fantastic chance for parents to be poolside to get the best view of their children swimming and be completely involved in the excitement and atmosphere of competition.</p> <p>Committee members have offered assistance on the evening if required.</p> <p>Andrew feels that if this year goes well, then next year we could possibly have a full Club Championships – possibly heats on training nights and finals the following weekend.</p>	Andrew preparing
4	<p>Timekeepers Course</p> <p>This is organized by North District and volunteers run the course up in Dingwall. Colleen will double check who we should contact to arrange it. She confirmed that anyone over 14 can attend. Andrew felt that it may be beneficial if some of the older swimmers attended. He has asked that at least 6 parents from each squad put their names forward to attend the course. It will be run in an evening and lasts just 2 hours.</p> <p>Andrew told the meeting that there will be plenty opportunities for timekeeping practice at time trials and perhaps this could be incorporated in the training.</p> <p>Colleen mentioned that North District will fine us per session – fairly hefty</p>	Ongoing

	<p>finest – if we don't have enough timekeepers so we would urge parents to please take part.</p>	
5	<p>Any Other Relevant Business</p> <p>Colleen confirmed that we are now officially affiliated!</p> <p>Colleen talked about the software other clubs were using to register swimmers for competitions. Some of the larger clubs are using Meet Manager which costs around £499 per year, but she recommended that we use Hate. There are 3 versions – Gold, Silver & Bronze. Colleen will find out the differences between them and liaise with Andrew on the most appropriate for the club. Approximate one off cost for this software is £120.</p> <p>Colleen also mentioned Safeguarding courses. It is recommended that committee members and coaches attend this course, which is fully funded and is lasts for 3 years.</p> <p>New stop watches are ordered and should be with Andrew this week.</p> <p>Western Isles, Lochaber and Ullapool are all keen to hold 'friendlies' with us. James felt that this would be a great start for the swimmers to compete and meet other club members.</p> <p>Andrew was planning to place an order after the New Year. He talked about hoodies for the Development squad but after discussion it was felt that hoodies remain available to squad swimmers only – hopefully an incentive to improve and move up to squad status. He will find out if anyone would like to order club costumes as they can only be ordered in bulk now.</p> <p>Andrew will arrange medals and trophies for the Development Club Champs from the Trophy Centre in Inverness. Colleen Mentioned Running Imps as a good company who deliver quickly if we are stuck.</p> <p>Highland Schools- was on today. Andrew and Jordan took 6 swimmers, 5 from Dingwall and 1 from Alness. Everyone achieved PB's and he was really pleased by their behaviour poolside and in encouraging other swimmers.</p> <p>Andrew confirmed that there will be squad movements at the end of the year.</p> <p>Last day of training for 2017 will be Sunday 10th December. Training will re-start on 9th January 2018.</p>	<p style="text-align: center;">Ongoing Andrew & Colleen</p>

	<p>Date and Time of Next Meeting</p> <p>It was decided to check with parents which is the best day of the week for the next meeting to maximise attendance. It will be on week commencing 22nd January 2018 – Andrew will advise,</p>	<p>Andrew will advise.</p>