

Minutes of sub-committee meeting 9/9/2014

Present Andrew Clarke, Michelle Wallace, Neil Anderson
Apologies Julie Davidson, Claire Connelly

Subjects discussed

Affiliation

- The application form has been completed in draft. Only Ewan's home address and telephone number are required. **Neil to obtain required information.**
- Club constitution discussed. Suggested that draft Scottish Swimming draft be broadly adopted. **Michelle to look at membership section.** It was suggested that Section C5.1.4 should be amended to "The quorum at General Meetings shall be two officers of the club plus 5 members eligible to vote". It was suggested that the AGM remain in September and C5.2.4 and C5.2.5 should read 20 August. C5.3.1 should require only 10 members to support a EGM. The bye-laws mention a Club boy captain and Club girl captain that could be on the committee and this concept was considered a good idea. The length of service expected of a committee member should be a least one year and parents should be able to remain on the committee for a long as their children are at the club. The financial year shall run from 1 September to 31 August.
- Club regulations discussed. Only Club Grievance Procedures and Child Protection Policy are mandatory to have. The draft documents seem reasonable. **Fiona to look over draft Child Protection Policy and make any suggested amendments.** It was considered a good idea to have policies for a range of additional policies covering discipline, swimmer and parent code of conduct, photographic and video equipment, coaching sponsorships, expenses policy and new swimmer entry procedure.
- Membership fees were discussed if affiliation to take place this Autumn swimmers membership would be £16.50 each. To discuss at next meeting whether to join this autumn or wait until March. Those present thought that it might be better to wait until March. The swimmers are not yet ready for inter-club competition. It was suggested that monthly fees be increased to cover membership fees over the year and that club make the initial payment for the members and that at the following March there would be funds to pay the next year membership.

Other Matters

- It was suggested that fund raising opportunities be investigated. Perhaps a bag pack at Tesco's and a raffle at the Gala. Raffle prizes from local sports retailers but this will need to be sorted quickly. **Suggest each committee member approach a different outlet for a token/swimming aid. Claire Connelly will be contacted to discuss.**
- The number of swim sessions was discussed and Andrew was keen to investigate whether more sessions could be possible, especially if club to enter competitions.