



Dingwall Amateur Swimming Club

Minutes of Committee Meeting held on 29th March 2017

Attendees: James McPake (Chair), Melissa Maclennan (Treasurer), Gordon Lyall (Management Committee), Neil Robinson (Management Committee), Andrew Clark (Head Coach), Emily Finlayson (Coach), Grace Tonner (Coach), Laura Roberts (Parent), Keith Wilson (Parent), Anne Wood (Parent), Dawn Chisholm (Parent) Colleen Blair (Regional Swimming Development Manager)

Apologies: Rhona Morrison (Membership Secretary), Jordan MacDonald (Assistant Coach), Aileen Mackay (Parent), Carlan Connon (Parent), Julie Duff (Parent), Julie Lee Stewart (Parent), Claire Connelly (Parent)

Item	Discussion	Action
1	James welcomed everyone to the meeting.	
2	Apologies were received and noted above. Please notify a committee member or Andrew if your name has been missed from the Apologies or Attendee list.	
3	Scottish Swimming Affiliation Colleen explained to the committee the benefits of the club applying for affiliation:- <ul style="list-style-type: none">• The swimmers are eligible to compete• Access to further training sessions• Training for Coaches and swimmers• Access to District programmes• The swimmers and coaches would be insured• Support and help in running the club• Support with any Child Protection issues• Support with any complaints• Coaches have access to bursary monies for Level 1 and 2 <p>It was noted that affiliation is the logical next step to further progress the Club and allow swimmers to compete, at present with most Club in Scotland being affiliated, the Club is ineligible to take part in local competitions.</p> <p>To become affiliated we would need to provide copies of our constitution, Code of Conduct and Quality Assurance documents.</p> <p>The fees to the club would be £50.00 for a club with fewer than 120 members.</p> <p>The fee for each swimmer would be £43.00 and for each non swimmer (ie coaches and committee members) £10.00</p>	Andrew to liaise with Colleen

	<p>A discussion was had regarding how this fee would be collected – either as part of monthly fees or as a one off payment. There was also discussion on whether the club should subsidise the SASA fees by fund raising as some parents may struggle or not be willing to pay the fees.</p> <p>It was made clear that affiliation was an all or nothing move – we would be required to affiliate all members whether they were ready to compete or not.</p> <p>Colleen explained that there are 3 entry points in the year – April, September and January. If we put off affiliation until September or January then there would be a reduced fee.</p> <p>It was generally felt that it would be better to complete the process as soon as possible so that we could enter competitions sooner.</p> <p>Andrew asked the committee for a show of hands in support of starting the process. All in attendance supported the move, so it was agreed that Colleen would get the ball rolling.</p> <p>Colleen will be back in Dingwall on Thursday 20th April and will be available at the Development Squad training to answer any queries parents may have</p>	
4	<p>Club Kit Update</p> <p>Andrew told the committee that Development Squad members would now be offered hoodies.</p> <p>Shorts have been ordered for sizing and seem to be popular. He feels we should get the affiliation moving as a priority though.</p>	Ongoing
5	<p>Summer Camp</p> <p>Proposed dates for this year's Summer Camp are 8th, 9th & 10th August. This is the week after Belladrum and the last week of the school holidays. Exact details and prices to be confirmed nearer the time.</p>	Andrew and coaches to organise
6	<p>Squad Structure Update</p> <p>Andrew proposes 3 squad movements in the year, (and intakes) these being just before the Easter holidays, Summer holidays and Christmas holidays. Squads are all working well and there are swimmers ready to move up on all levels.</p>	Ongoing Andrew will update

7	<p>Any Other Business –</p> <p>Bank Signatories - Melissa reported that the bank account has now been all sorted out and she will receive statements monthly so that she can keep track of fee payments more easily.</p> <p style="text-align: center;"><u>Andrew stressed that parents MUST contact him if swimmers cannot make training.</u></p> <p>Secretary – The position of Secretary has been filled by Anne Wood – please be patient with me!</p>	<p style="text-align: center;">All parents, ongoing</p>
	<p>Date & Time of Next Meeting:</p> <p style="text-align: center;">Wednesday 26th of April 2017 – Dingwall Academy Meeting Room Time to be confirmed</p> <p>James closed the meeting and thanked everyone for attending.</p>	<p style="text-align: center;">Andrew to book room and confirm time</p>