



Dingwall Amateur Swim Club

Committee Meeting 28th June 2016

Attendees:

James McPake, (Chair), Rhona Morrison, (Membership Secretary), Hazel Chisholm (Secretary), Melissa MacLennan, (Treasurer), Andrew Clark, (Head Coach), Yvonne Boyd (Minute Taker), Neil Robinson,(CM)

Item	Discussion	Action
1	Welcome and Introductions	
2	Apologies Gordon Lyall, Aileen Mckay, Fiona, Margaret McLennan	
3	<p>Review Previous meeting –</p> <p>We were too late for newspaper report.</p> <p>Swim caps due to arrive 29.06.16.</p> <p>Summer camp still has 8 spaces and waiting for payment from a few attendees. Spaces left on development camp.</p> <p>Fun Run- letter to be distributed, maybe group booking</p> <p>Update on incorrect payments – Wait until squads sorted out to see exactly what each child will be due to pay. Letter to be sent with minutes to ask all parents to check if their standing orders are correct. (Payment with no matching child – can we send letter to payer via bank).</p>	
4	<p>Summer training camp</p> <p>Everything on track and spaces are filling up. Andrew to chase coach for dry land training although Andrew will coach this if there is a problem.</p>	AC
5	<p>Development Plan</p> <p>Plan to be tidied up and taken to Centre Manager to arrange for more pool time. Attached squads overview.</p> <p>The plan is required to move club forward, set goals over next few months. Try to have a basic development plan to take to AGM and</p>	AC / RM

	<p>inform parents of where the club is heading and what it wishes to achieve in the future. Include training times and squad structure.</p> <p>Andrew to set a date to meet with Lisa, Pool Manager. Any comments on development plan please pass to Rhona in first instance.</p>	
6	<p>Hytec team software</p> <p>Andrew explained that this software would enable him to track the training times of the athletes' more efficiently. At present it can take hours to upload just one swimmers splits for all strokes. It was agreed that Andrew purchase this software – estimated cost £270.</p>	
7	<p>AGM Meeting – Wednesday 21.09.16 7pm. Andrew to book room and small presentation to be organised.</p> <p>Wages - Melissa noted that there had been a small error in the wages due to a miscalculation but that it was being sorted out with the relevant individuals over the next few months. It was also noted that Ellie had assisted with training on a number of occasions and had performed well. Andrew hopes to encourage Ellie to continue in this line. A small token of our appreciation was discussed and it was agreed that a cheque for £50 be presented to Ellie.</p> <p>Other Equipment - Andrew has identified swimming snorkels that he would like to purchase with the look to use mainly for the elite group (although this not exclusive). They are front breathing snorkels which allows the swimmers to concentrate on front crawl arms without working on their breathing. Estimated costs are £17 each * 25 = £425. The board agreed this was a good idea but that this be noted for after the fund raiser.</p>	<p>AC</p> <p>AC</p>
	<p>DATE OF NEXT MEETING</p> <p>AGM – Wednesday 21st September 2016 at 7pm.</p>	