



Dingwall Amateur Swim Club

Committee Meeting 21st March 2016

Attendees:

James McPake, (Chair), Rhona Morrison, (Membership Secretary), Hazel Chisholm (Secretary),
Melissa MacLennan, (Treasurer), Andrew Clarke, (Head Coach), Jordan MacDonald (Coach),
Gordon Lyall (CM), Neil Robinson (CM).

Item	Discussion	Action
1	<p>Welcome and Introductions</p> <p>Andrew welcomed everyone to the meeting including new committee member –Melissa MacLennan, Treasurer.</p> <p>Signatories - It was agreed that Melissa would be added as a signatory to the DASC bank account and Andrew's name would be removed. The bank needed a Notice of Resolution to remove previous signatories (Michael Beveridge, Leslie Mackenzie, Ewan Macnab, Pauline Jezewski and Andrew Clarke) and add new ones. Rhona agreed to draw up this paperwork and Melissa would contact the bank.</p>	Rhona/Melissa
2	<p>Apologies</p> <p>Aileen Mackay, Suzy Forgie, Claire Connelly, Dave Bryan, Judith Munro, Yvonne Boyd, Emily (Coach), Rachel (Coach)</p>	
3	<p>Discussion of Committee & Vacant Committee Roles</p> <p>Vacant Treasurer – Melissa MacLennan has filled this post.</p>	
4	<p>Lochaber Gala - Transport costs.</p> <p>Andrew advised that DE Coaches could provide transport and the cost would be £395. Andrew would email parents to get an idea of how many would need to use the bus. Andrew stated that Lochaber had offered to provide refreshments following the Gala and this would result in the bus departing at a slightly later time but all agreed this would be a nice experience for the swimmers.</p>	Andrew

5	<p>Summer Training Camp</p> <p>Andrew advised that August might be the best month for the Summer Training Camp as a lot of children are away on holiday in July. This year Andrew would like to incorporate 1 hour of dry land training and some time spent on health education. Possible dates suggested were 9/10th August. Andrew agreed to talk to the Leisure Centre re these dates.</p>	Andrew
6	<p>Club Kit (Hoodies)</p> <p>Club hoodies have been ordered and are due in about 2-3 weeks times.</p>	
7	<p>A.O.B.</p> <ul style="list-style-type: none"> • Feeder Club - Andrew proposed that an extra 15 minutes be added to the Feeder Club from the beginning of summer 2016 and he would ask if another hour could be provided on Sunday mornings to assist with progression through the Club as a whole. This was agreed and Andrew stated he would approach the Leisure Centre regarding the extra time. • Fundraising – Melissa stated that the bank balance was healthy at £11,843.43 to date. James suggested the Baxter’s 5 K on 25th September 2016 (club entry £8 per person) as a good fundraising event. Andrew advised that the sponsored swim held previously was a great fundraiser. Rhona agreed to put together a letter to parents re fundraising. • Bank Account and Standing Orders – Melissa agreed to meet with Rhona to go through all the payments into the Club bank account to check everyone was paying the correct amount and on time every month. Andrew agreed to email Rhona the attendee list. • Melissa advised that the Public Liability Insurance was due for renewal in February 2016 and agreed to issue a cheque for this if required. 	<p>Andrew</p> <p>Rhona</p> <p>Rhona/Melissa</p> <p>Melissa</p>
	<p><u>DATE OF NEXT MEETING</u></p> <p>12th May 2016 7pm-8:15pm in Dingwall Academy</p>	