



# Dingwall Amateur Swimming Club

## Minutes of Committee Meeting held on 1<sup>st</sup> February 2017

**Attendees:** James McPake (Chair), Melissa Maclennan (Treasurer), Gordon Lyall (Management Committee), Andrew Clark (Head Coach), Emily Finlayson (Coach), Grace Tonner (Coach), Laura Roberts (Parent), Anne Wood (Parent), Dawn Chisholm (Parent)

**Apologies:** Rhona Morrison (Membership Secretary), Neil Robinson (Management Committee), Jordan MacDonald (Coach), Erin Robinson (Club Captain), Ellie Souter (Club Captain), Aileen Mackay (Parent), Nicola Mitchell (Parent), Julie Lee Stewart (Parent), Claire Connelly (Parent), Keith Wilson (Parent), Carlan Connon (Parent), Julie Duff (Parent), Sue Burns (Parent), Julie Davidson (Parent), Caroline Cumming (Parent)

Item	Discussion	Action
1	James welcomed everyone to the meeting.	
2	<b>Apologies</b> were received and noted above. Please notify a committee member or Andrew if your name has been missed from the Apologies or Attendee list.	
3	<p><b>Squads Structure Update –</b></p> <p>Coaching staff are in agreement that the squads are going extremely well with children being given more focussed session. Andrew notified the committee that swimmers have already shown massive improvement in their technique in the first four weeks of the year. There has been a marked improvement in the C Squad in particular due to the more focussed sessions and lane space. Overall a positive response.</p> <p>Andrew approached the Leisure Centre to request extra pool time for the A Squad and the Development Squad. The following changes will occur:</p> <ul style="list-style-type: none"> <li>• A Squad will gain an extra 30 minutes on a Sunday (details TBC) this will start after the Easter Holidays</li> <li>• Development Squad will gain an extra 15 minutes on a Thursday (details TBC) this will start after the Summer Holidays.</li> </ul> <p>Numbers have dropped due to swimmers being unable to attend training on the new days laid out in the new Squad Structure. Approximately 16 children in the B Squad, numbers have generally been low for this squad but Andrew attributed this to it being a new routine for a lot of swimmers.</p> <p>Attendance numbers to be sent across to Rhona (Membership Secretary) and Melissa.</p>	<p><b>Ongoing</b></p> <p><b>Andrew to liaise with Leisure Centre closer to Easter/Summer</b></p> <p><b>Andrew, Rhona, Melissa</b></p>

	<p>Some swimmers have not been in contact since the beginning of the year, however Andrew is following up.</p> <p>There is a waiting list in operation, currently about 10 children on the list. Prospective new members will be invited to trial on Thursday nights with the C Squad.</p> <p>Positive feedback from all kids of parents in attendance at the meeting however squads will be reviewed on an ongoing basis.</p>	<p><b>Andrew to follow up</b></p> <p><b>Andrew</b></p> <p><b>Ongoing</b></p>
4	<p><b>Awards Evening –</b></p> <p>It has been suggested that following the success of last year’s Club Championships it would be a good idea to host a Club Awards Evening to allow coaches to award trophies and shields to all swimmers but to also allow swimmers to socialise and interact with one another out with training.</p> <p>Date, time and venue still to be discussed however suggested locations are the Jubilee Hall in Evanton, Alness Golf Club or Dingwall Town Hall.</p> <p>It was also suggested that it may be a good idea for the event to be BYOB for the parents and also hold a raffle to raise funds.</p> <p>It was recommended to get Erin and Ellie (Club Captains) involved in the decision/planning process and also to create a sub-committee to organise.</p>	<p><b>Committee to follow up</b></p>
5	<p><b>Club Kit Order –</b></p> <p>Andrew is going to place a new order of Club T-Shirts and Club Hoodies. The cost of new Club Kit is as follows:</p> <p>Club T-Shirt – <b>£10 per t-shirt</b></p> <p>Club Hoodies: <b>£10 for no name on the back</b> <b>£12 for a name on the back.</b></p> <p>T-Shirt / Hoodie order will be placed in the coming 2/3 weeks.</p> <p>Andrew is also keen to get new Club Kit and suggested shorts would be a good item to purchase next. He will check male and female designs and also check pricing and customisation options and then push forward with ordering shorts.</p>	<p><b>Andrew to organise</b></p>

6	<p><b>Friendly Competition – Swim Western Isles</b></p> <p>Andrew detailed that Swim Western Isles have been in contact to reignite a 22-year-old competition. It has been suggested by Andrew and Stuart (Swim Western Isles Coach) that March 25<sup>th</sup> would be the most suitable date. Andrew will book the pool for the 25<sup>th</sup> from 12pm – 3pm in Dingwall Leisure Centre.</p> <p>Final event details are still to be confirmed regarding number of swimmers and number of events etc, however Andrew will relay information to swimmers and parents ASAP.</p>	<p><b>Andrew to communicate and organise</b></p>
7	<p><b>Any Other Business –</b></p> <p><b>Bank Signatories -</b></p> <p>Melissa told the committee of an ongoing issue with the Bank of Scotland regarding our signatories however Neil Robinson has been in contact with BOS and will relay all information to the committee as soon as possible. The issues should be resolved within the next 2 weeks.</p> <p><b>Level 1 Teacher Qualifications –</b></p> <p>Andrew told the committee of four swimmers who have recently undertaken their Level 1 Teaching Qualification. Ellie Souter, Carron MacDonald, Eilidh Gunn and Jemma Logan. Andrew expressed interest in getting them in to assist poolside to give them coaching opportunities within the Club.</p> <p><b>Parental Involvement / Communication –</b></p> <p>It was identified that there is a need for more parents to involve themselves with the Club by assisting with the organising or running of events and helping to put forth new ideas to ensure the Club continues to grow and develop.</p> <p><b><u>Andrew stressed that parents MUST contact him if swimmers cannot make training.</u></b></p> <p><b>Scottish Swimming Affiliation –</b></p> <p>Andrew suggested that the Club pursue affiliation again. The Club will benefit from support from Scottish Swimming, there will be coaching opportunities available to the coaching staff and it will allow the swimmers to attend competitions locally and nationally.</p> <p>It will cost swimmers an annual payment of £43 to Scottish Swimming however this may be introduced as a one off membership fee. However the committee and treasurer will discuss further.</p> <p>Andrew will approach Colleen Blair – Regional Swimming Development Officer for the Highlands.</p>	<p><b>Neil to communicate</b></p> <p><b>Coaching staff to organise</b></p> <p><b>All parents, ongoing</b></p> <p><b>Andrew to liaise with Scottish Swimming and Colleen Blair</b></p>

	<p><b>Secretary –</b> The position of Secretary is still vacant however one parent, not present at the committee meeting and Anne Wood (present) have come forward to fill the role however Andrew will discuss further with them</p>	
<p>10 &amp; 11</p>	<p><b>Date &amp; Time of Next Meeting:</b></p> <p style="text-align: center;"><b>Wednesday 29th of March 2017 – Dingwall Academy Meeting Room</b> <b>7pm – 8:30pm</b></p> <p>James closed the meeting and thanked everyone for attending.</p>	<p style="text-align: center;"><b>Andrew to book room.</b></p>