



Dingwall Amateur Swimming Club

Minutes of Committee Meeting held on 15th June 2015

Present: Neil Anderson (Chair) Julie Davidson (Secretary) Justine Sutherland (Parent) Andrew Clark (Head Coach) Angie Cushnie (Management Committee - MC) James McPake (Parent) Neil Robinson (Parent) Erin Robinson (Swimmer) Chris McPake (Swimmer) Katy Connelly (Head Girl)

Apologies: Ewan MacNab (Treasurer) Fiona Simpson (Child Protection) Claire Connelly (MC) Michelle (Membership Secretary) Gordon Lyall (MC) Hamish (Head Boy)

Item	Discussion	Action
1	Neil opened the meeting, welcomed all and introductions were made.	
2	<p>Minutes from the last meeting were approved. Some Action Points still pending:</p> <ul style="list-style-type: none"> - Final sum raised by Sponsored Swim - Email to be sent to all swimmers/parents thanking them for sponsor - Query re: increase in pool hire price? - E-mail re: parents joining committee 	<p>Ewan/Andrew Julie Neil/Ewan Julie</p>
3	<p>Finance: Ewan was unable to attend the meeting.</p> <p>It was discussed how we can ensure that we are checking each month that all swimmers payments are being made. Michelle and Ewan to discuss how they can best work it. We also wondered whether all swimmer payments should be made on the same day of each month to make checking simpler? Direct Debits to be checked against swimmer list.</p>	<p>Ewan, Michelle and Neil</p>
4	<p>Committee Update: We are in need of new members for our Committee. Any parent who can spare a couple of hours approximately once every 6 weeks to attend a committee meeting (usually Monday evenings 7-9pm) we'd love to hear from you. You could choose to be part of the general Management Committee being involved in all parts of the Club or take on a specific role like Fundraising. Email to be sent to all parents and also flyer put on the notice-board.</p> <p>It was agreed to try putting a piece together about DASC, the trophies that have been re-discovered, the old minutes book, plea for any more trophies, information or memories about the club and ask if anyone would be interested in volunteering</p>	<p>Julie</p> <p>Julie & Andrew</p>

	<p>for the club, put the piece forward to Ross-shire for publication.</p> <p>Katie Connelly volunteered to be the Minutes Secretary James McPake and Neil Robinson agreed to take on the role of Team Manager for competitions.... Andrew thought it may be useful to have another couple of volunteers for this role. Andrew to discuss with them what the role involves and Julie to pass on Job Role.</p>	<p>Julie & Andrew</p>
5	<p>Scottish Swimming Affiliation Progress</p> <p>65 completed Scottish Swimming membership forms have been received back, waiting for approx another 40. Andrew to chase up. Some of our swimmers also swim for Highland Disability Swim Team, so don't complete a form, but they will need to let SS know re: them training with DASC.</p> <p>Neil and Andrew attended the SS North District meeting in Aberdeen. Although Scottish Swimming are talking about participation being their main priority, this hasn't yet filtered through to North District as it was very competition orientated meeting. A lot of the information discussed was not applicable to us, but it was felt we should continue to attend these meetings to get the most out of our SS Affiliation.</p> <p>Letter is to be sent to all the parents explaining fully about what Scottish Swimming affiliation means for DASC and our swimmers as there seems to be some confusion, points to be explained:</p> <ul style="list-style-type: none"> - Important thing is about participation and children being the best swimmers they can be, with good strokes: we like the moto: fun, friendship and fitness - Our affiliation to Scottish Swimming is about us becoming a better run, better organised club, having all the necessary policies in place, access to training for coaches and committee. - Access to competition is available, but only for those who wish to compete and this will probably only apply to a small percentage of our swimmers. 	<p>Andrew</p> <p>Neil/Julie</p>
6	<p>Squads</p> <p>Further discussion: most swim clubs operate a squad system and this is something we are considering. The aim of this is to have swimmers of the same ability swimming at the same time, to ensure coaching can be the best and most effective it can be & to allow feeder group progression. In order to work it is thought we will require:</p> <ul style="list-style-type: none"> - To employ another coach – either on a weekly or relief basis. - Need to review criteria for entry into the Feeder group - Andrew has devised draft squads but with the amount of pool time we 	

	<p>have, it doesn't work.</p> <ul style="list-style-type: none"> - Neil is going to approach Highland Highlife to discuss additional pool time. - Committee recognises that many of the children take part in other sporting and extra-curricular activities, so a potential change in swim day may cause difficulties. - We need to work out what we can afford: how many coaches, how many hours and how much pool hire time, working on our current fees and number of swimmers. 	<p>Neil</p> <p>Ewan & Neil</p>
7	<p>AOB:</p> <p>Plea to parents not to cancel their Direct Debits over the holidays. The fee's take into account holiday time and are a continual monthly payment. The last Tuesday swim session is 30th June and the last Friday session is 3rd July. Thursday swimming continues throughout the summer for both feeder and main group – all DASC swimmers are welcome to attend the Thursday session during the holidays.</p> <p>The question was raised as to whether we need a Data Protection Policy? Who keeps swimmer information? Who has access?</p>	<p>Julie</p>
8 11	<p>Date & Time of Next Meeting:</p> <p style="text-align: center;">AGM – 7th September 7pm-9pm Venue: Dingwall Academy</p> <p>Neil closed the meeting and thanked everyone who attended the meeting or made submissions.</p>	

Minutes taken by Julie Davidson (Secretary) and typed on 23/06/15